



Application for Purchase/Repair of Carpark Remote Control Form

I am the parking space owner of No. _____ in _____ Court, and apply for purchase ____ (no. of) remote control or repairing ____ (no. of time) remote control (*please fill out ___part and tick a suitable box below*)

- Lost remote control (MOP\$300/ each)
- Malfunctioned of remote control (Required to return the remote control for checking and repairing, MOP\$100/ each time)
- Unrepairable remote control and require to purchase a new one (MOP\$300/ each)

*I understand that I shall be responsible for the loss of the carpark access remote control for building security reason.

I hereby state that I understand and accept the following guidelines, also accept the management measures that will be taken by the management company if any violation occurs:

- 1) The remote control is provided car park access only for the vehicle parking at my own parking space;
- 2) The vehicle is required to park within my designated parking space only;
- 3) No vehicle is allowed to park at the common areas, driveway or others parking spaces. Otherwise, it needs to undertake the related consequence.
- 4) The carpark space is for private vehicle parking only rather than any other inappropriate use (e.g. placing personal belongings)

Signature of applicant: _____ Vehicle license plate number: _____

Owner countersign (For non-owner): _____ Date: _____

Applicant (Full Name): _____ Date: _____

Contact number: _____ Correspondence address: _____

(Remark: Application of remote control must be applied by owner; new owner requires to present valid deed of sale and purchase contract / property registration. For the application of owner's agent or tenant, it is required to provide valid tenancy contract / identification documents and fill out the below information. Existing owner / tenant require to present identification documents. If any change of vehicles, it is required to inform the building attendant as soon as possible in order to cooperate to the carpark management work.)

Agent's name: _____ Agent's identification number: _____

Contact number: _____ Correspondence address: _____

If you have any question about the application, please contact Ms.Song at 2881 1234 during the office hour.

This part is filled by Management Company

Stationed building attendant signature: : _____ Date : _____

Staff in-charge verified of resident information and signature : _____ Date : _____

Technician signature : _____ Date : _____

(If the remote control is confirmed unrepairable by the technician, it requires purchase a new remote control at the cost of MOP\$300/ each, no repairing fee will be charged.)

Approver Signature : _____ Date : : _____

Signature by Owner/Tenant for acknowledgement of repaired remote control: _____ Date: _____

Signature by Owner/Tenant for acknowledgement of returned unrepairable remote control: _____ Date: _____

New remote control no.: _____ Owner / Tenant sign for acknowledgement: _____ Date: _____